



TROOP 2  
CREW 2802  
TEAM 6402

# ST. VINCENT SCOUTS

## ST. VINCENT SCOUT LODGE

8965 AUBURN ROAD  
FORT WAYNE, INDIANA 46825

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BOY SCOUTS  
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Tom Faulkner  
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Deb Wolfe  
VENTURING ADVISOR

#### WEB SITE:

[www.svboyscouts.org](http://www.svboyscouts.org)

#### E-MAIL

[svboyscouts@svboyscouts.org](mailto:svboyscouts@svboyscouts.org)

Dear New Scout and Parents:

Welcome to St. Vincent Scouts - Troop 2, Team 6402, or Crew 2802! This packet contains several items of information for you, along with several forms that need to be filled out and returned to the Unit Leader at your earliest convenience. The forms that need to be returned are usually in the separate envelope. Boy Scouts (age 11-18) register in Troop 2; Varsity Scouts (age 14 to 18) may register in both Troop 2 & Team 6402; and High School age youth (male and female) may register in the Co-Ed Venturer Crew 2802. All three units are sponsored by the same committee. The church also sponsors Cub Pack 3009, but it has its own committee. The following forms are enclosed:

#### **INFORMATION SHEET:**

Please fill out this form as completely as possible. Experience has shown that we need most of this information at one time or another, especially if there is an emergency. We prepare annual telephone rosters with addresses and phones, but most other information will only be available to Unit Leaders as may be needed. If your phone number or address should not be published, please mark the form to let us know that.

#### **EVENTS CALENDAR:**

All upcoming events are posted under the CALENDAR section of our website at [www.svboyscouts.org](http://www.svboyscouts.org)

#### **EVENT CANCELLATION:**

Scout meetings are cancelled if Bishop Dwenger cancels due to weather. If questions call the lodge at 489-1763 for updated messages.

Updated 1/1/2010

### **B.S.A. Official Registration Form, with Carbons:**

Complete all necessary information, other than the leader signature areas. Please make sure that all copies are legible, and that you do not "write through" the carbons when filling out other forms. Please do not fill out the quick reference health form on the back of the form -- we use a separate health form that is more comprehensive, and not so easily lost. Please see the notes below.

### **BOYS' LIFE SAMPLE PAGES:**

BOYS' LIFE is the magazine published by the Scouts, and each Boy Scout and Varsity Scout family (but not Venturers) will receive one subscription, which the Scout Committee will pay for out of dues. Check mark this box, or else make a note that the family is already receiving the magazine. We are a 100% Boys' Life Unit.

### **FEE ENVELOPES:**

**New Scouts**, no matter which unit or units they register in. will **pay a new member fee of \$10.00** as a one-time fee to open their Scout account. No other dues will be charged during the balance of the current calendar year. If the Scout does not continue in Scouting, then it is important for you to notify the Unit Leaders immediately to drop the Scout from our list. As of January 1st, of each year thereafter, whether active or not, each registered Scout will be charged **annual dues of \$30.00 per year or \$50.00 maximum per family**, chargeable to the Scout account in one lump sum at that time, and not refundable to the Scout, to support the annual Scout program at St. Vincent. The Scout Committee will then pay the Scout Office National Registration Fee, the Scout Insurance, and the Boys Life fees, plus support the regular program here at St. Vincent, which includes use of the Scout Lodge, the Scout bus, and other ordinary costs of Scouting, like badges of rank, admission fees to Scout campouts, local events, etc. Longer trip costs and fees, personal food expense, personal equipment, etc., will remain the individual Scout's responsibility. Most of these extra costs are usually factored into the cost of longer trips, and fees are collected from the Scout account as these expenses are incurred. All earnings on work projects, and all payments to the unit, will likewise be deposited in the individual Scout or Family account. Account balances are available upon request. All dues, and other event fees, may be paid directly to the unit, in either cash, check (payable always to: "St. Vincent Scouts"), or through earnings on the various fund-raising projects. Active families, who participate fully in most of our unit projects, will find that they will have minimal out of pocket expenses after the first full year of participation. Cash payments should be made in the small manila fee envelope enclosed - please fill out both sides in identical fashion, except the last two lines, and then return the money and envelope to any adult leader, unsealed. The adult will check the amount, sign the receipt on both sides, date it, and return the tear-off receipt to the Scout, which should be kept for future reference. Checks are better - just place a note on the check explaining the reason for the payment and the name of the Scout. Make all checks payable to "St. Vincent Scouts." No receipt will be issued other than your cancelled check.

The Scouts will be charged for their own share of food costs for campouts (except summer camp), their summer camp fee (\$240.00 in 2009), and special event fees like ski trip fees and the Cedar Point trip fee. Work projects are available to help the Scouts earn the extra money needed for these extra costs. All cash payments are credited to each Scout's work credit account as made. Any work project earnings will be credited to the account at the end of the project, when all of the bookkeeping has been completed. All expenses and dues are also subtracted from this account as incurred. Each Scout is expected to maintain a positive balance. Loans for special trips, or grants in the appropriate case, will be made from our Rick Siegel Campership Fund, provided the Scout is active, agrees to participate in future fund raising projects, and makes his adult leader aware of any special circumstances that may be involved and is approved by Unit Committee.

**Work project credits earned by the Scout, cannot be withdrawn by the Scout, or transferred to another Scout** - the work credits can only be used for that Scout's expenses and trip costs, uniforms, and Scout books. Please see the attached financial policy statement of the St. Vincent Scouts.

### **Health Form and Parent Authorization:**

Fill out and sign Page 1 and top of Page 2 of the Health Form (A doctor needs to fill out the bottom of Page 2, but that is only necessary for summer camp or long-term trips — don't worry about the rest of the form until the next scheduled doctor's visit). Two copies have been provided, one to return immediately, and one for you to keep for future use when the Scout is going to the doctor for a school or sports physical, etc. One of the forms must be returned with the parent's signature before the Scout can participate in any Scout event other than the meetings. Once a year, usually before summer camp, we will ask everyone to get a physical exam, at which time a doctor needs to be seen to fill out the remainder of the form — use the extra form for this purpose any time during the year, when it may be more convenient for you to get the physical, or when the Scout may be going to the doctor anyways. All long-term camps and trips require that a doctor fill out the appropriate portion of the health form. The doctor's physical, once completed, is good for three years, if the parents re-certify the form annually (except for High Adventure bases which require a new physical each year). Adults participating as unit leaders, or going on high adventure trips, also need a physical form. Doctor physicals are required annually for all adults over 40 years of age. The physical form also serves as a general parent permission slip for all Scout scheduled activities - please note that your signature authorizes the unit leaders and their representatives to obtain medical help for your child (or yourself) in emergency situations, when you cannot be contacted.

### **Unit Resource Sheet / Merit Badge Counselor Sheet / Adult Leader Registration Form:**

Adults are asked to consider completing these forms, so that we may find out how you can best help our unit. All efforts here are made by the volunteers, and obviously, help is always needed. Parents are always invited to attend campouts and activities with the Units through advance reservations. We especially need additional Assistant Unit Leaders - no experience required. Adult registration blanks are enclosed – please give us a hand! Registered adults pay no dues or trip fees, when they attend as an invited Unit Leader, and indicate that they wish to serve in a leadership capacity for that trip -occasionally, if we have too many leaders, you may be asked to pay your own fee, but you are still invited, unless the trip is full, and you would be taking the place of a registered youth. **All adults are asked to help with work projects, especially the Haunted Castle, to earn work credits for your son or daughter.** Parent hours are credited directly to your child or family account.

**Rules, standards, etc. are also attached to this letter:**

Explanation sheets on the Standards of Conduct, Trip Rules, Financial Policies, etc. for the Troop, Team, and Post, are also attached - please read these carefully, and review them with your child. Also keep them for future reference - if there are any significant changes in the rules for future years, you will be provided with an updated copy of the modified rule or standard.

**We have included some or all of the following, items for your information:**

—Calendar of events (including a listing of most of the events for groups using the Scout Lodge or bus) - updates are posted on our website. Please note that many activities or listings on the calendar apply only to other groups using the Scout Lodge or Scout Bus - hopefully, weekly announcements at the meetings will make it clear to your child which events and activities apply to them. Boy Scout Meetings are held most Tuesday evenings at the Scout Lodge from 7:30 P.M. to 9:00 P.M. Explorers meet on Sunday evenings from 7:00 to 9:00 P.M., while the Varsity Scouts meet on Tuesdays during the regular Scout meeting.

—Information sheet on BOYS' LIFE Magazine (your subscription will start in 3-4 months).

—Boy Scout, Varsity Scout, Venturing, and Adult directory of phone numbers, and/or sheets with Unit Leaders and attendance lists. If one is not enclosed, we may be doing updates - they are usually completed twice a year, and e-mailed. Directories are also available upon request.

—Sign-up sheets for upcoming special events, which need to be filled out and returned if you and/or your child wish to participate (e.g., summer camp, ski trips, Haunted Castle work, etc.).

—Uniform inspection sheet for Boy Scouts to show you what the official uniform should look like, along with proper placement of insignia and badges on the uniform. Correct uniforms are highly encouraged — we will provide loaners to anyone needing a Scout shirt for regular meetings and events, on a short term basis — work credits are expected to be used to get uniforms within a reasonable time after joining. Official Boy Scout, Venture Scout, and Varsity Scout Uniforms and parts, along with most insignia, are available through the Scout Lodge, through the Scout Office on I-69 at U.S. 24 by Verizon. St. Vincent uniform parts are only available at the Scout Lodge. An order sheet is enclosed. Our troop neckerchief will be presented to the new Scout at the first Court of Honor. Venturing Crew members generally wear only a maroon uniform shirt, available through the Leaders, although the full class 'B' uniform, with hat and pants or shorts, may be required for certain high adventure trips and activities.- Scouts also wear the maroon shirt during the summer, or at informal meetings and activities where a golf-type shirt is more comfortable and appropriate. We order most of these items, and the cost includes stitching the name on the item, but that usually takes several days or weeks to accomplish. Headwear is optional; for the troop, our maroon cap is preferred. We also have Haunted Castle clothing items for sale year round, and various St. Vincent jackets, coats, duffel bags, etc. available for order. The official St. Vincent duffels, in various sizes, are preferred for almost all trips - they pack much easier than rigid suitcases, which are not usually allowed. They also will have the Scout or family named stitched on the ends of the duffels for easy identification.

We hope this gets you off on the right foot! If there are any questions, please feel free to present them to us. Good luck, and may this be the start of a long and fruitful Scouting career for both you and your son or daughter!

Very truly yours,

St. Vincent Unit Leaders

Dan Thurber, Scoutmaster

Tom Faulkner, Varsity Coach

Deb Wolfe, Venturing Crew Advisor

P.S. If you do not need any of the enclosed items, please return them to us, and we will reuse them in future packets. Also, as your scout outgrows his old uniforms it would be very helpful if you could donate them to the Troop so they would be available for new scouts that may have difficulty acquiring new uniforms their first year.

# ATTENDANCE POLICIES

It is the policy of the St. Vincent Scouting Program to strongly encourage, but not strictly require, attendance at most meetings or events, as the Committee feels that it is important to encourage the full development of every Scout, through both Scouting and other activities. Unavoidable conflicts are always going to arise, but it is the Leaders' hope that parents will also understand the importance of full attendance at all Scouting activities where requested, in order to achieve the full benefits of the Scouting program. Accordingly, the Unit Leaders have established the following guidelines for attendance at unit events and meetings.

## MEETINGS

Meetings are typically quite important, since this is where most of the information and planning for activities take place. When it is required that meetings be missed, then the Scout should make *every* effort to contact the Senior Patrol Leader or Patrol Leader, the Varsity Captain, or the Venture Crew President, to determine what announcements and events took place in their absence. It is the Scout's responsibility to find out all of the information that is disseminated at each regular meeting that is missed by the Scout.

Occasionally, homework will interfere with participation in Scouting. Scouts should make every effort to be sure that homework is done in time for unit meetings and to plan their schedules, so as to avoid last minute homework assignments that will interfere with their Scout meeting activities. In the event of an unavoidable conflict, then obviously, homework comes first. If possible, it may be advisable to attend the meeting, at least for a short period of time, in order to be updated on announcements and signups, and then, leave early to complete homework assignments. Whenever a Scout anticipates leaving a meeting early, the Unit Leader should be informed immediately upon the Scout's arrival, so that the Leader can plan the evening accordingly, and be sure that the Scout has appropriate information before he leaves.

Absence from more than twenty-five percent (25%) of regular unit meetings is usually considered cause for concern by the Unit Leaders. Any special circumstances should be brought to the attention of the Unit Leader in that eventuality. Absences in excess of twenty-five percent (25%) may require special consultation with the Leaders, so as to not hurt the Scout in his advancement or ability to participate in future events. If the absence is seasonal, due to sports, job, etc., then simply let the leaders know that you still intend to remain active, and accommodations on the attendance policy will be made.

## SUMMER CAMP AND HIGH ADVENTURE ACTIVITIES

These are the culmination of each Scouting year, and it is expected that each Scout and Explorer will participate in the week-long high adventure activity appropriate for their Unit - either Scout summer camp, or another super activity scheduled by the Units. The Scout's summer schedule should be planned well in advance to accommodate participation in these super activities, since most of the dates for all super activities are set by January 1st of the current year, or earlier. The extensive high adventure trips scheduled by the Varsity Team and Venturing Crew, in addition to Troop summer camp, and other provisional weeks available for Troop summer camp, means that there should be no

reason why every Scout can't participate in at least one week-long activity during the year. Once again, special circumstances should be discussed with the Unit Leader.

Weekend and one day campouts and hikes are also very important activities, since this is where the best Scouting happens. They also are very important in several different advancement programs. Please try to attend whenever appropriate to your Scout's unit.

### **SCOUT SUNDAY**

All Scouts and families are expected to participate in the Scout Sunday activities at St. Vincent Church. Non-Catholics may participate in their separate religious functions, if one is available, but, if possible, should still join us at the St. Vincent celebrations. This is the single most important one-day event of the year, and all Scouts and parents are expected to participate.

### **COURTS OF HONOR**

Of importance are the Court of Honor and Haunted Castle Signup Night, scheduled in the middle of September, but usually without a meal. Other Courts of Honor and Summer Camp Court of Honor (usually no meal, but held one or two weeks after camp), and Eagle Court of Honors are especially important. Your family should receive a special invitation in the mail, if we consider the event of vital importance to our program. Once again, please consult with the Unit Leader if you have any questions.

### **KEY UNIT (SCOUT AND FAMILY) ACTIVITIES**

It is expected that each member of the unit will plan to participate in each of these important activities, or will provide a reasonable excuse to the Unit Leader, in advance, should the Scout be unable to participate. The following Key Unit Activities are normally scheduled on an annual basis and are listed regularly on our unit calendars well in advance:

Catholic Camporee	Scout Lodge work days	Easter Egg Hunt & Santa parties
Spring Camporee	Parish Picnic	Fish Fry Fund Raisers
Klondike Derby	Unit Service Projects	Explorer First-Nighter
All-Scout Mass	Popcorn sales	Special Fund Raiser
Work Days at Camp	Varsity Rendezvous	Service Projects

### **HAUNTED CASTLE**

The Haunted Castle is by far our largest and most diverse project. It also provides a great deal of educational training and experience for Scouts. It is vital to our Scout program. Accordingly, all Scouts are expected to participate extensively in the Haunted Castle, as are their parents. Parents and Scouts, who are able, are expected to participate in several days of work during the construction phase of the project. Particularly important are Saturday and Sunday scheduled days right before opening, when a great deal of effort is needed by all members of the Units, in order to get the project underway and initially opened. Once the Haunted Castle is open, it is vitally important that all Scouts and parents participate in the Castle. If there is any serious impediment towards full participation by the family and the Scout, then this should be brought to the Unit Leader's attention as soon as

possible, so that appropriate avenues can be explored, in regards to other means of supporting the Unit's activities. Since thirty (30) or more key families work virtually every scheduled day at the Castle during this period, it is expected that most other Scout families (parents and all registered Scouts), will participate and work at least half of the available nights. If one parent has a commitment that makes this impossible, then it is hoped that the other parent or Scout will work additional nights to make up for the time missed by the first parent. Special problems, illnesses, etc. are certainly understandable, and should be discussed directly with the Unit Leader. Usually, 25,000 man-hours of time are invested every year by our members and their parents, in this one super-successful project. It is also our most valuable teaching tool during the course of the regular Scout year.

### **CHRISTMAS TREE SALE**

The Christmas Tree Sale is another significant project that everyone is asked to help with, but does not take the commitment of the Haunted Castle project. All Scout Families are asked to work at least ten hours over the 30-day period of the sale, any additional hours worked will earn work credits. The profits from this project are earmarked to maintain the Scout Lodge for everyone's benefit.

### **VENTURER FISH FRY & BOY SCOUT POPCORN SALE**

The Venturer Scout Fish Fry and Boy Scout Popcorn Sale are key individual activities that only happen for a short time once or twice a year, but have significant revenue aspects, and are very important to our units. We hope that most Scouts and Venturers can work these projects, but they are optional. If parents and Scouts cannot participate directly, then we ask that you at least support the projects financially whenever possible.

### **LODGE WORKDAYS**

Lodge workdays are very critical to the upkeep and care of the Scout Lodge compound.

#### **Your participation is needed!**

They usually occur 2-3 times a year. Remember each one of us are the maintenance and landscaping crew. If you see something that needs done, please let us know and plan on helping to improve our facility.

### **SUMMARY**

After you have had an opportunity to review the above standards, please feel free to contact the Unit Leader with any additional questions. Hopefully, this guideline will convey to you the importance of the events as the Unit Leaders see them, and towards the success of the St. Vincent Scouting Program. Please keep these standards in mind when planning your future participation in St. Vincent Scouting.

# ST. VINCENT SCOUTS

## TROOP 2 - TEAM 6402 - CREW 2802

### RULES, DISCIPLINE, AND PENALTIES

The following is an effort to bring together in one place, a list of the standard rules of conduct for all Scouts, Explorers, and Leaders, for all meetings and outings conducted by the St. Vincent Boy Scouting organizations. These rules are not necessarily meant to cover all situations, but rather, are to serve as a guide to both the Scout and Leader.

1. Whenever possible, the adult leaders present shall consult on a disciplinary matter to arrive at a fair and just resolution of any problem. The Unit Leader, the Tour Leader, or other ranking Leader shall have the ultimate responsibility for the decision made. All registered Unit Leaders, and all responsible adults in attendance, shall have full authority and responsibility at all times to enforce these rules.

2. The Thunderbird District Standards of Conduct, incorporated herein by reference, shall be adhered to, as will all standards of the Boy Scouts of America.

3. Alcohol use is not permitted at any time on any B.S.A. owned property, by any youth member or Leader. The Scout Lodge, while not BSA property, is parish property, and does have strict rules for alcohol use whenever Scouts are present. Leaders should refrain from the use of alcohol at any official activity or meeting, if youth are to be present. Leaders should be aware that they are role models for the Scouts, and therefore, should always strive to set a favorable example by responsible use of alcohol in their private lives and at other functions where youth or Leaders are to be present. A good example of responsible use is more valuable than attempting to hide an irresponsible use of alcohol in non-Scout activities.

4. Use or possession of any illegal drug or other controlled substance is not permitted by anyone at any time.

5. Use of tobacco has been shown to be a health hazard. Leaders should maintain an attitude that young adults are much better off without tobacco. Leaders should refrain from smoking when conducting meetings or activities where youth are expected to be present, including public places where youth are assembled or in uniform.

Tobacco use (including chewing tobacco) shall be subject to the additional policy:

- a. Use of tobacco shall not occur by anyone under 21 years of age at any Scout function.
- b. The following exception may apply in the discretion of the Unit Leader supervising the activity:

When the activity involves only older Scouts, or when the youth members are not assembled as a group, youth members over eighteen (18) years of age may use tobacco in a private manner, as long as it is not used around or provided to younger Scouts, or otherwise used in a manner inconsistent with the intent of these rules.

6. In addition to the above rules, youth members shall not violate any laws or ordinances controlling their behavior (specifically including the drug and alcohol rules, but also including theft, vandalism, etc.) all of which shall be enforced by the Unit Leaders, under the guidelines set out below.

7. The rules for use of the Scout Bus, Scout Lodge, Haunted Castle, or other areas, as posted therein, shall also be observed.

8. All members of the Boy Scouts of America are expected to conduct themselves in accordance with the principles set forth in the Scout Oath and law. Physical violence, hazing, bullying, theft, verbal insults, and drugs and alcohol have no place in the Scouting program and may result in the revocation of a Scout's membership in the unit.

*If confronted by threats of violence or other forms of bullying from other youth members, Scouts should seek help from their unit leaders or parents.*

Swearing or foul language should not be tolerated from any Scout or adult. Leaders should set the example by not using indecent language, which is defined to include any derogatory term of race, gender, creed, ethnic, or religious background. "Talking back" or other disrespectful conduct of youth towards adult leaders will not be tolerated at any time.

9. Penalties for violation:

**A: The Unit Leader shall enforce the above standards and rules, by use of any or all of the following sanctions,** as the Unit Leader may determine is necessary:

i.) Dismissal from the Scouting program.

ii.) Reporting of the violation for further action to any local police authority, the activity chairman or other Scout Leader, or the Scout's parents, as the Leader may determine is appropriate.

iii.) Terminating or limiting the Scout's participation in the current activity, or in any future activity, and/or requiring the parents involved to provide direct supervision and/or immediate transportation home for the Scout (no matter what time of the day or night).

iv.) Placing the Scout on probation, pending any future violations of any rules, after which any additional violation will cause one or all of the above to, once again, be re-invoked.

v.) Fining the Scout any amount of money, up to \$100.00, for violation of any of the above rules, collectable from the work credit account, in lieu of the otherwise authorized enforcement under any of the above listed options.

**vi.) Withholding judgment or action on any particular problem, until a future date or time, when the matter can be more fully explored in a less public fashion.**

B: The Unit Leader shall attempt to apply the above sanctions in a fair, impartial, and not inconsistent manner, recognizing that each Scout and each rule violation is unique.

7. Copies of these rules, with attachments, shall be provided to each Scout and parent in their New Scout Registration Packet or at any other time deemed appropriate.

So adopted by the St. Vincent Scout Committee, this 27th day of April, 1987.

Revised June, 2008

# ST. VINCENT SCOUTS

## LEADERSHIP STANDARDS DEFINED

St. Vincent Scouts have long had an excellent corps of fine leaders. This is probably the single most important factor in the success of our unit over the last 40 years. These standards are set out so that all current and new leaders will have a definitive explanation as to the expectations this unit has for all leaders. It will also explain many nuts and bolts issues, so that potential new leaders will understand how they can contribute to the continued success of the St. Vincent Scouts.

### **Registration:**

All adults interested in serving in a leadership capacity with St. Vincent Scouts shall register with the Boy Scouts of America, as a unit leader. They will register as a leader of all three units of this Scout Committee: the Troop, the Varsity Team, and the Venture Crew. The Unit Committee is a joint committee of all three units, and all leaders shall work for the best interests of all such units, although their actual work may be confined to just one unit. Registration with the Boy Scouts of America involves a detailed application, including references and back round checks, and the unit will make every effort to be sure that all BSA requirements are completely and properly fulfilled. All leaders will periodically be re-trained in all current BSA standards, including the Youth Protection Guidelines of the BSA and the Diocese. New leaders are expected to make every effort to receive the basic introductory training, and also to complete the standard training offered annually, that may be appropriate for the position they are assuming.

Adults may also join the Unit Committee. The procedure is the same as above. However, committee members usually work in the back round to support the units, and generally do not work directly with the Scouts in the program area, although they may work with Scouts on fund raising projects, etc. Since they generally do not work directly with Scouts on program, the only training requirement is the Youth Protection Guidelines film. If committee members seek to go on outings with the Scouts, on a regular basis, and want to fulfill a leadership function, then they should become an assistant unit leader.

Parents or other adults are always welcomed to all activities, meetings, and events, even though they are not registered with the unit. They will be treated as an invited guest, and will not have any leadership responsibilities. A reservation is needed whenever we are going on a trip, so that proper arrangements can be made. Parents pay the same cost for all events as Scouts. If the parent has contributed hours to the work credit total of the Scout, then to the extent of that contribution, the parent fee can be paid from the Scout's account. If the parent feels that they could contribute to the unit on some regular basis, then they will be encouraged to register as an assistant unit leader, or committee member. Most new unit leaders come from parents who show interest in their child's activities, and want to become further involved in their child's Scouting career. Working with all Scouts is an ideal way for parents to be involved with their children and provide a good example to their children, without also having to be a parent all of the time — this is especially important as your child enters their teen years. Very few opportunities exist for parents to be involved in the activities of their teenagers, on a regular basis, like Scouting provides.

## **Leader Status:**

All Scout events require adequate leadership. Generally, a Tour Leader is the leader ultimately in charge of every event. Normally, this is also the unit leader, but a different person could be so designated in the case of an event where two or more unit leaders are present, or when no unit leader is present. This person must be identified before each meeting or activity, since the person ultimately responsible for that entire activity must be clearly defined before any event begins. If the expected leader is not present, then an interim leader shall be designated by all present, so that it is clear who has the ultimate responsibility for that activity.

The Tour Leader is responsible for the entire trip or activity, including having adequate assistant leaders, doing appropriate paperwork and tour permits, and allocating responsibilities among unit leaders. Matters of discipline, etc., ultimately fall on the Tour Leader, although he / she will usually consult with other leaders on the trip, if any questions arise. The Tour Leader has final say on all matters during the trip or event. The Tour Leader also needs to determine which adults on the tour are going as unit leaders who are willing to assume leadership responsibilities for all Scouts on the trip, and which adults are going solely for the purpose of attending the trip with a spouse or family member. In certain situations, there may be significantly more unit leaders on a trip than may be needed. In that case, the Tour Leader may find it necessary to indicate who the unit leaders will be for that trip. Other adults will usually be allowed to attend, but not always, as occasionally, positions on the trip may be limited overall, and our most important priority is that all Scouts who want to attend a trip, will in fact be able to go.

## **Costs incurred By Unit Leaders:**

It is the policy of St. Vincent Scouts to keep the costs incurred by unit leaders, in serving in that capacity, to an absolute minimum. Generally, unit leaders are already making great sacrifices to serve in that capacity - they have given up time that they could be with their families, to serve Scouting. Additionally, they are often required to lose work time and money in order to serve Scouting. Accordingly, it is our policy to cover as many out-of-pocket expenses as possible for all unit leaders who are giving of their time to serve Scouting.

Generally, all leader fees for a trip or activity will be paid by the unit, as an overhead item. As much as possible, these overhead items will not be charged to a particular trip fee, but rather be paid out of the annual budget of the unit. An exception is a standard fee, determined from time to time by the unit committee, as the overhead charge for a particular event or trip, and therefore payable from that trip fee. As such, it is important that only the required leadership for an activity actually participate, so as not to waste unit funds paying for unneeded extra leaders. However, it is also important that we never be short of leaders on any activity or trip. Consequently, "required leadership" shall be construed to include adequate extra help for each trip, considering the possibility that a regular leader may not be able to participate at the last minute, may become sick or otherwise involved in a special problem during the trip, or may have extra expertise in the special activity of the trip, like merit badge counseling, bus repair, etc. it may also be important in some instances to take extra leaders on trips or activities for training purposes, or for recruitment purposes for future trips or leadership requirements. Such decisions shall be made by the tour leader, as the trip is being planned.

As a matter of policy, the following leader positions within the units shall automatically be considered important to the success of the trip or activity, and their participation shall always be funded by the units: all unit leaders, all members of the Executive Board of the Unit Committee, all certified CDL bus drivers, and the following committee chairpersons: advancement, equipment, transportation, and uniforms.

Additional leadership for any activity shall be recruited by the Tour Leader from the assistant unit leaders, where feasible, and if not, then from registered committee members, or from parents and other adults associated with the units. Registered Scouters from other units may also be considered in proper circumstances.

Incidental expenses incurred by any leader on behalf of the unit shall be reimbursed from the trip fund established for that activity. In some circumstances, incidental personal expenses incurred by leaders in serving Scouting may also be reimbursed, as has been the general practice of the committee in the past, and as approved by the unit committee in the future, but the range of such reimbursements is not subject to definition in this statement, by the nature of such diverse types of costs incurred.

Finally, equipment costs incurred by unit leaders that are necessary for that leader's participation in a certain activity will usually be paid by the unit, but all such equipment purchased will remain the property of the units, and be handled accordingly, based on the current year's equipment budget.

When more leaders are available for an activity or trip, than may be needed, the Tour Leader shall attempt to recruit those leaders who are most active in regular unit activities, unit fund raisers, and unit service projects, since their unselfish efforts on behalf of the units usually indicate those unit leaders most dedicated to the success of the unit's regular program. This should be particularly true in high adventure trips and activities. Leaders who may still wish to participate, may be recruited, especially when they are able to contribute a portion of the costs involved, either directly, or in future efforts for St. Vincent Scouts

## **Other Issues:**

Most leaders on unit activities will also be parents of Scouts on those activities. Nevertheless, the leader must realize that their number one responsibility is for the good of the entire unit, and all members in that unit. Favoritism shall never be shown, and when possible, the leader should attempt to keep adequate distance between that leader and the child, and leave issues of discipline, etc, to other leaders on the tour. Usually this is also best for that leader's child, since Scout's this age need to learn independence and maturity away from the parent. If the leader has a personal problem working with a particular Scout, please inform the tour leader as far in advance as possible, so the Tour Leader can decide whether it is appropriate for that leader to participate in that particular trip. Scouting is important for all kids, and sometimes those Scouts who are the hardest to handle, are also the Scouts who need Scouting the most. While Scouting cannot necessarily deal with every single youth, and every single problem, it must be remembered that we are here for the overall good of the community and our youth, and we must make every reasonable effort to include all youth in our program, no matter what their background, or what problems they may present to us. Scouting is a team effort, and it is important that the whole team succeed, whenever possible.

# ST. VINCENT SCOUTS

TROOP 2 - TEAM 6402 - VENTURER CREW 2802

## BUS RULES

- Every rider must have a seat
- Do not block aisles or emergency exits with gear or other items
- No smoking anywhere in or around bus
- Do not distract the driver
- Do not hang on racks, or place food or drink in the overhead area
- Do not hang head, hands, or any object out of windows, or call out or signal to any passing motorist or pedestrian
- Dispose of all trash in waste baskets only.
- Report all damage immediately - responsible parties shall pay for cleaning and repair
- Only use the special toilet paper provided for the re-circulating toilet - no other kind of paper or trash is to be thrown in toilet at any time - flush before, during and after each use - the button is on the top at the back of the unit.
- Leave bathroom windows closed to keep fumes from blowing back into the seating area
- **No riders are permitted to leave the lodge until the bus is completely unloaded, cleaned and swept. Fine = \$10 per day for the current trip**
- Report to the bus at the appointed time. Late arrivals may be charged \$1.00 to \$5.00 per minute for each minute you hold up the group at the discretion of the bus driver.
- No verbal or physical harassment of anyone is ever allowed. Examples include, but are not limited to: inappropriate touching, fighting, taking others property or seats, pushing, foul language
- All blankets and pillows are to be used by one person at a time - no sharing
- Luggage, clothing, games, movies, DVD's, magazines, CD's or any printed material may be subject to examination by adult leaders at any time for any reason
- Only movies rated PG or G, or rated A-I or A-II (US Conference of Catholic Bishops) ([usccb.org/movies](http://usccb.org/movies)) may be viewed on the trip, unless they are reviewed and approved ahead of time by the majority of adults on the trip prior to showing. Only games rated E may be used, games rated T are subject to adult review before the trip. Music should not have a parental advisory.
- All items are subject to examination by adult leader in charge of trip at any time. If so deemed, luggage may be examined the night before a trip. All objectionable items subject to permanent confiscation
- No alcohol, illicit drugs, controlled substances, pornography, fireworks or weapons
- All medications, prescription and over the counter, must be declared to leadership before trip on completed BSA Medication Form. No sharing of meds allowed.
- All conduct is subject to Troop 2 Trip Rules; Troop 2 Standards of Conduct and Rules, Discipline and Penalties adopted by the committee; and to BSA Guide to Safe Scouting. Adult leader seat will be located at emergency exit to monitor behavior. Any abuse of rules may exclude violator from further bus travel or activities as deemed appropriate by adult leaders.

Scout Signature: \_\_\_\_\_ Parent : \_\_\_\_\_

Date: \_\_\_\_\_

Date \_\_\_\_\_

# ST. VINCENT SCOUTS

## TROOP 2 - TEAM 6402 - CREW 2802

### TRIP RULES AND STANDARDS OF CONDUCT

1. When traveling as a group, all Scouts and leaders shall keep the Tour Leader informed of their whereabouts at all times, and shall not leave the group unless specifically allowed to do so.
2. When required to re-assemble at a specific time and place, all Scouts and leaders shall be on time, to prevent holding up the group. A fine of \$1.00 a minute may be imposed for being late without adequate excuse, at the discretion of the Tour Leader, which may be increased to \$5.00 per minute after 30 minutes.
3. Whenever the group is allowed to split up for the tour, ski day, etc., all youth shall remain with a buddy at all times, unless specifically exempted by the leader in charge. Anyone not staying with their buddy, or wandering away from the group, shall be subject to termination of their trip. No Scout or group may intentionally "lose" or dump another Scout for any reason. It remains the responsibility of everyone in the group to keep the group together.
4. When staying at a motel or campground, every Scout and leader should be on best behavior. No damage to property shall occur, and noise levels shall be kept low, and not obnoxious. Quiet time shall be observed. No one shall be allowed to leave their room, or immediate campsite, without the specific approval of an adult leader in charge. Food or other services may not be ordered in unless approved by the leader.
5. Rooms and campsites shall be maintained in a clean and neat manner. Personal belongings shall be stored properly, and not thrown around. Trash shall be disposed of properly, and not allowed to accumulate. Bathrooms and showers shall be kept neat and clean as possible. Towels, tissues, etc., even though provided free, should not be wasted or trashed. Rooms and sites should be left as close as possible as they were found. The rules of low impact camping apply to motel rooms as well — we want to be invited back.
6. If swimming is available, it may be used only under the direct supervision of an adult leader, pursuant to the safe swim defense plan. Unsupervised activity is not allowed at any time.
7. When the Units attend Catholic Mass or other religious service, all Scouts will attend, unless adult leadership for an alternate activity is available. Non-Catholics should simply sit through the service, as is their own custom - they are not expected to kneel. Non-Catholics should not follow others to the altar, nor take communion, but simply remain seated, even if communion is customary in their home church, since it is not permitted in the Catholic Church. Everyone should make at least a small contribution to the collection basket — check your pockets before entering church. The group should sit together if possible, towards the front of the church, and in the best uniform or Sunday clothes they have available. Sunday clothes or Class "A" uniform should be packed for every trip where attendance at church is anticipated — Venturer dress shall be the official uniform established for that trip. Where the trip is not a pure Scout type activity, i.e., ski trips or Cedar Point, uniform wear may be established by the tour leader or waived by him/her, as set out in the trip sign-up form.
8. When stopping for meals while on the road, everyone should eat at the restaurant picked out, unless alternate arrangements are made by the leaders on the trip. Where appropriate, a generous tip shall be left on the table, which is the responsibility of everyone at the table (at least 15%). Conduct shall remain good at all times - no messes, playing with candles, loosening lids on salt shakers, etc. is permitted. Remember, you represent the Boy Scouts of America and St. Vincent

Church, wherever you go.

9. Smoking by Adult Leaders shall not be carried out in public, or while with the group. No smoking shall occur in hotel rooms, or on the Scout bus, by any youth or leader. Please arrange with the tour leader to excuse yourself if smoking becomes necessary. Please beware of your influence on younger Scouts and the public, especially when in uniform.

10. When travel uniforms have been established, they shall be used at all times as directed by the leader in charge. The uniform shall not be altered in any way, nor non-conforming parts used therewith. The field Boy Scout uniform shall be properly worn to all Scout campouts and meetings, especially summer camp and all camporees. The St. Vincent "Class B" field uniform shirt and cap (maroon with St. Vincent Scout Logo) may be substituted for the Boy Scout uniform (shirt and cap), as long as the uniform pants or shorts are worn, on occasions when the full uniform (Class "A") is not necessary (day use at Scout Camp, travel on the bus for long trips, etc.). .

11. Normally, uniforms are optional when the destination is not a Scout activity per se, e.g. Cedar Point, ski trips, etc. New Scouts are also exempted from regular wear, until they have an opportunity to acquire the uniform, or unless loaners are available. Work credit accounts may be used for purchase of new uniforms. Scouts are expected to work at projects, so as to afford their uniform.

12. Class B uniform shirts will be ordered on the official Troop 2 order sheet. All shirts, jackets, and duffels will have the individual's first name chain stitched on the item at the time of purchase. All other personal items brought on any trip or outing (especially long-term outings) should have the individual's name marked thereon to avoid loss.

# ST. VINCENT SCOUTS

## TROOP 2 - TEAM 6402 - CREW 2802

### FINANCIAL POLICIES

Yearly dues are \$30.00 per scout or \$75.00 maximum per family, payable in advance on January 1st, of each year. Scouts joining during the year will be charged \$15.00 new member fee only during that calendar year. All dues will be charged to the work credit accounts, and any work credits available at that time will be used accordingly. All checks should be payable to "St. Vincent Scouts."

All money collected or earned on work projects is immediately deposited to the work credit account, and credited against any prior deficiency in the account. Likewise, all charges for any activity or dues are immediately charged to the account as incurred. The account should be kept in a plus amount at all times, unless the Scout will be working at future projects, on a regular basis, that are expected to pay the account in full within six (6) months.

Upon signing up for any trip, activity, or other purchase, the full charge for the trip or purchase is immediately charged to the work credit account, and becomes a bill due and owing. If the full amount due is not in the account, and a negative balance is produced, then the Scout may not be allowed to participate in the trip, unless other arrangements are made. Once a commitment for participation in a trip or project is made, the Scout owes the full amount due, whether he has funds in his account or not, regardless of whether he attends or not, subject to the rules on refunds set out below.

Scouts who purchase food for their patrol, based on a commitment to attend, may have the food money deducted from a delinquent Scout's account, and credited to the purchasing Scout's account, if the delinquent Scout has not paid within two (2) weeks of the trip or campout. If such a deduction is necessary, then an additional fee equal to the original amount owed will also be charged to the account for the collection effort. Frequent need for such deductions could result in a Scout being denied future participation in a Troop activity.

Most trips require us to make financial commitments before we leave, and usually, the charges incurred are not refunded to us, and therefore, no refund is made to the Scout or to his account, if he fails to attend a trip or activity, for any reason, including emergency illness. Accounts not paid will eventually be referred to a collection agency, if no progress is made in paying off past due balances, but only after adequate warning is given. We do have the Rick Siegel Fund to make loans to Scouts (or make grants in the proper situation), so they may participate in the current activity. The Scout is expected to participate in work projects until the debt is paid.

Refunds of a trip charge will be made only when a good excuse has been accepted, and then, only if another Scout is substituted and pays part of the charge. In any event, the non-refundable deposit is never returned. On longer trips where larger fees are due, a portion of the trip cost may be refunded, if adequate notice of the cancellation is given, and the fees are actually not spent through prepaid reservations, hotel rooms, etc. Special requests may be submitted to the Committee. On long term trips, the stated fee is usually only the preliminary fee — A final fee will be determined upon our return when all bills are calculated. The adjustment will be made by separate charge or credit upon the return, and is due upon receipt of the next billing.

Work credit accounts will be kept for each Scout. Scouts may never transfer their funds to anyone else, and their funds are not refundable to them, unless they paid the amounts in cash, rather than earning work credits. Accounts may only be used for Scouting expenses, including dues, books and uniforms. Specialized equipment needed for an upcoming trip may be reimbursed up to one-half, so long as the trip fee has already

been paid in full, the equipment is approved by the Unit Leader as necessary for the trip or activity, and is not extravagant, and the Scout pays at least one half of the cost of the equipment himself, unless the Unit Leader grants an exception for appropriate need, but the **equipment will remain the property of the Scouts**, to be used by that individual while they remain a member. **Upon resignation, the equipment is to be returned to the unit for general Scout usage, unless the Scout repays the one-half expense advanced by the unit.** Leftover funds of Scouts who become inactive are paid into the Rick Siegel Campership Fund. If a Scout fails to attend any meeting or activity for a 60-day period, then he is presumed to have resigned. If he later rejoins and stays active, then previously forfeited work credits may be reinstated, at the discretion of the Unit Leader, after back dues and fees are paid.

*(revised December 2009)*



## WORK CREDIT RULES AND REGULATIONS

1. Work credits may be earned by any Boy Scout, Varsity Scout, or Venturer, on any project designated by the Scout Committee. **(Second year Webelos may start earning work credits the fall before joining St Vincents Boy scouts)** All work credits so earned shall be subject to these rules and regulations, as they may be amended from time to time by the Unit Committee. The Committee, when approving the project, shall designate what portion of the profits shall be applied to work credits, and how the work credits are to be calculated. The calculations may be based on the number of hours employed, on a simple division based on total participants, or any other method established by the Committee, which is fair to both the Units and the participating individuals. If the funds earned on the project are insufficient to pay the amount of work credits earned, then the committee may make any reasonable alternate arrangement, like reducing the payments originally intended, or restricting the use of the credits until a future time, when other credits may be available to supplement the less-than-fully-successful project, or supplementing the project from other unit funds.

2. Parents and Leaders do not earn work credits, but their hours may be accumulated for their child's benefit on certain projects. If there is more than one scout in a family, then a "Family Account" can be established that adults can contribute to and the scouts parents can then designate what funds go to their individual scouts when needed.

3. Adults may not earn work credits for their own benefit.

4. Work credits may only be used for regular Scout expenditures, and may not be withdrawn for any reason, other than reimbursement for proper expenses incurred, unless the amounts were paid directly in cash by the member to his account, in which case, that payment may be refunded, provided it is not subject to a trip deposit or other pre-spent fund.

5. Work credit accounts may be used for the payment of Scout dues, Scout Lodge user fees, Scout handbooks, and other Scouting literature, Scout Camps, Scout trips and events, and any other legitimate Scout expense incurred by the youth.

6. Work credit funds may be spent on specialized Scout equipment and uniform parts, however, all such items so purchased shall remain the property of St. Vincent Scouts for use by the participant in Scouting, and said property shall be returned to the Scouts upon the resignation of the participant and/or all registered members of his family using said equipment. Scout equipment purchase may only be for equipment needed on a Scout activity or trip, and is subject to the approval of the Unit Leader as a necessary item needed for the event or trip, not extravagant in price, the trip fee has been paid in full, and the Scout contributes one-half of the cost of the item in cash at the time of purchase. Upon resignation, the Scout may keep the item if the one-half cost advanced by the unit is repaid by the Scout to the unit treasury.

7. Work credit funds may be used by Scouts to purchase a Scout product, a place on a Scout trip, or other benefit, provided the project or trip is a Scout sponsored fund-raising program, and provided that the Scout fund-raising program substantially benefits Scouting in a significant way, and the profits raised for the Scouting program are a substantial part of the total amount spent on such Scout fund-raising project. However, if the Scout is selling the product or ticket, etc., then the full amount due must be paid in by the Scout - he may not take a deduction for the work credits he is expected to earn in the sale of the product or ticket, since the commission is based on the total sale, not the net sale.

8. Upon resignation or termination of membership of any Scout with a work credit account, all leftover credits shall revert to the Rick Siegel Campership Fund under the direct control of the Unit Committee. Resignation is presumed to have occurred for this purpose for all members not re-registering, or after a period of at least two (2) months of complete inactivity during the year by the member. A member re-joining after termination may have his/her credits returned to his/her account, less any dues or Scout Lodge fees due for the period of inactivity or termination, at the discretion of the Unit Leader.

# EQUIPMENT PURCHASES

## CURRENT RULES FROM WORK CREDIT POLICY STATEMENT:

4. Work credits may only be used for regular Scout expenditures, and may not be withdrawn for any reason, unless the amounts were paid directly in cash by the member to his account, in which case, that payment may be refunded, provided it is not subject to a trip deposit or other pre-spent fund.

5. Work credit accounts may be used for the payment of Scout dues, Scout Lodge user fees. Scout handbooks, and other Scouting literature, Scout Camps, Scout trips and events, and any other legitimate Scout expense incurred by the youth.

6. Work credit funds may be spent on specialized Scout equipment and uniform parts, however, all such items so purchased shall remain the property of St. Vincent Scouts for use by the participant in Scouting, and said property shall be returned to the Scouts upon the resignation of the participant and/or all registered members of his family using said equipment.

## FROM STATEMENT OF FINANCIAL POLICIES:

Work credit accounts will be kept for each Scout. Scouts may never transfer their funds to anyone else, and their funds are not refundable to them, unless they paid the amounts in cash, rather than earning work credits. Accounts may only be used for Scouting expenses, including dues, books and uniforms. Specialized equipment needed for an upcoming trip may be reimbursed up to one-half, so long as the trip fee has already been paid in full, the equipment is approved by the Unit Leader as necessary for the trip or activity, and is not extravagant, and the Scout pays at least one half of the cost of the equipment himself, unless the Unit Leader grants an exception for appropriate need, but the **equipment will remain the property of the Scouts**, to be used by that individual while they remain a member. **Upon resignation, the equipment is to be returned to the unit for general Scout usage, unless the Scout repays the one-half expense advanced by the unit. ...**

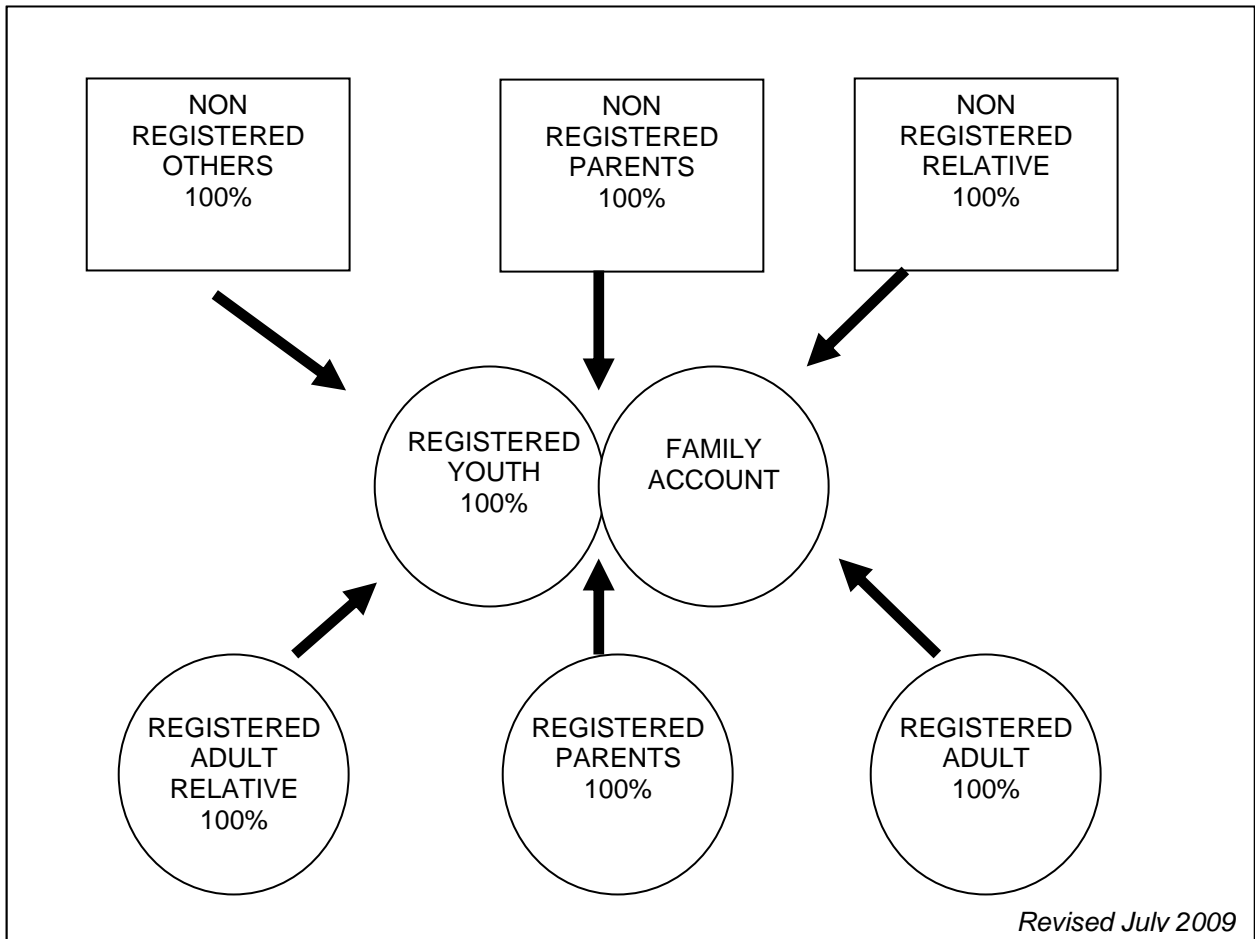
## FURTHER CLARIFICATIONS ADOPTED BY THE SCOUT COMMITTEE:

<u>Equipment needed for:</u>	<u>Killington &amp; Winter Park trips:</u>	up to:
	Skis, Poles, Boards, & Bindings	50%
	Ski clothing, bags, etc.	30%
	<u>Other ski trips:</u>	
	Skis, Poles, Boards, & Bindings	30%
	Ski clothing, bags, etc.	20%
	<u>Philmont and Summer Camp:</u>	
	Backpack, boots, sleeping bag/pad	60%
	Other camping gear	30%
	<u>Other camping, climbing, etc.</u>	
	Backpack, boots, sleeping bag/pad	30%
	Other camping & climbing gear	20%
	<u>Uniforms, books, dues, trip fees other</u>	
	than deposits required, ski helmets, etc. up to	100%

Registered Leaders: As needed for High Adventure, Summer Camp, and other Scout trips and activities, up to 100%, as determined by any Unit Leader, after consultation, etc.

Scouts needing certain equipment, but unable to immediately afford it may apply for a loan from the Rick Siegel Campership Fund.

# ST. VINCENT'S SCOUT WORK CREDIT ACCOUNT RULES



1. Only registered youth\* can have a work credit account. Credits in this account are non-transferable. Can only be credited to their own account.
2. An account for a youth may be established in the fall season prior to entering one of the St. Vincent's Scouting Units.
3. A family account may be established for multiple siblings, where its use is directed by the parents. Credits in this account will be carried over until the youngest sibling turns twenty one or terminates.
4. At year's end of your 21<sup>st</sup> birthday or terminating registered status\*, remaining amount left in youth account will be returned to the Leadership Fund.
5. Credits in accounts can only be used at the discretion of the Committee.
6. Other "Scout uses" for account money can be petitioned to the Committee
7. Unregistered youth under age 18 cannot earn work credits or donate work credit hours to another account.

\* Must meet participation requirements.

## **TRANSFER REQUESTS FOR WORK CREDIT FUNDS**

**It has been brought to our attention that there is some confusion about what happens to your Scout account once a family Leave's St. Vincent Scouts. The Executive Committee is clarifying this issue with the following explanation:**

**A Scout that leaves St. Vincent Scouts, for any reason, forfeits his account, unless direct payments have been made to the account (there are also IRS tax implications if we did anything else). Forfeited accounts are transferred to the Rick Siegel Fund. This fund is used to provide assistance to those Scouts that are in need of loans, or have other special situations.**

**A Scout that transfers to another unit also forfeits his account. His account, as above, is applied to the Rick Siegel fund. Only special circumstances would allow for a transfer of his account, and then only to another Scout Unit, and only for a specific Scout function. These exceptions are applied by the Executive Committee on a case-by-case basis, through the Rick Siegel Fund.**

**St. Vincent work credits really aren't like Scout accounts in other units - we provide more funds to Scouts for easier work, because of The HAUNTED CASTLE, double work credit rules, bonuses, etc., and because we know that not all work credits will ever be used. We want to encourage our own Scouts to participate here, so we make it easy for them to go on trips, be fully uniformed, etc. Often, the charge to the account does not reflect the true cost of these items. We also make the fund raising easier, and pay most of the overhead out of Troop funds. Thus, the work credits actually earned are not really equivalent to dollar bills, but rather to our own perception of what the value should be. That is also why some of our trips are not always the cheapest way to go - but they are cheap when you consider that your own dollars are not used to pay your way - only your work credits are usually used. For those who work regularly (another thing we encourage: a strong work ethic) it is not unusual for a Scout to never have to pay cash for his trips and uniforms, especially after his/her first HAUNTED CASTLE season. That is why we like to encourage Webelos families to work at the HAUNTED CASTLE also.**

**By the way, this is not a new policy. Our work credit rules have always provided:**

*8. Upon resignation or termination of membership of any Scout with a work credit account, all leftover credits shall revert to the Rick Siegel Campership Fund under the direct control of the Unit Committee. Resignation is presumed to have occurred for this purpose for all members not re-registering, or after a period of at least two (2) months of complete inactivity during the year by the member. A member re-joining after termination may have his/her credits returned to his/her account, less any dues or Scout Lodge fees due for the period of inactivity or termination, at the discretion of the Unit Leader.*

**Please direct all questions to one of the Executive Board Members. Thank you.**